

Freedom of Information Request 19 190

Our Reference: FOI 19 190 / AA / LB / PB
Name:
Date: 23rd September 2019
Address:

Dear

Further to your Freedom of Information Request, please find the Trust's response below:

Does your trust have a centralised temporary staff booking team? Yes or No? -

Yes, Humber Teaching NHS Foundation Trust uses a centralised temporary staff booking team.

Does your trust have a centralised temporary staff booking team specifically for Non-Medical Non-Clinical Staffing? Yes or No?

Yes, Humber Teaching NHS Foundation Trust uses a centralised temporary staff booking team for non-medical, non-clinical staff.

If Yes, which categories does it book for?

The Flexible Workforce Team provides all temporary staffing to all departments within Humber Teaching NHS Foundation Trust.

Flexible Workforce Team – 01482 389223/4

HNF-TR.fwt@nhs.net

- Admin & Clerical
 - Staff Lead Name & Position
 - Contact telephone DD
 - Contact email
- Corporate Functions
 - Staff Lead Name & Position
 - Contact telephone DD
 - Contact email
- Ancillary Functions
 - Staff Lead Name & Position
 - Contact telephone DD
 - Contact email
- IT Professionals
 - Staff Lead Name & Position
 - Contact telephone DD
 - Contact email
- Legal Supply
 - Staff Lead Name & Position
 - Contact telephone DD



- Contact email
Some (Please specify which)

If No, please provide a list of all departmental heads responsible for booking temporary staff.
[N/A – This is managed by the Flexible Workforce Team.](#)

Who is your Head of Procurement and who is your Senior Buyer/Category Manager responsible for overseeing HR/Agency procurement in your trust?

Please also provide their contact telephone DD and email addresses.

[Mark Turner, Senior Procurement Manager](#)
mturner10@nhs.net

Please can you provide your annual agency spend for 2017/18 for Non-Medical Non-Clinical Staffing?:
[Humber Teaching NHS Foundation Trust's spend on agency staff for 2017/18 for non-medical and non-clinical staff was £430,000.](#)

Please can you provide your annual agency spend for 2017/18 for each of the Non-Medical Non-Clinical staffing categories?:

- Admin & Clerical - [£98,000](#)
- Corporate Functions - [£332,000](#)
- Ancillary Functions - [Nil](#)
- IT Professionals - [Nil](#)
- Legal Supply - [Nil](#)

Which procurement frameworks does the trust currently use for Non-Medical Non-Clinical Staffing?

[Humber Teaching NHS Foundation Trust uses the CCS Framework for non-medical staff.](#)

Do you use a Master Vendor model for your agency Non-Medical Non-Clinical staffing requirements?

[No, Humber Teaching NHS Foundation Trust does not use a Master Vendor for non-medical non-clinical staff.](#)

If Yes, can you confirm the following details:

- Name of Master Vendor
- Agency Contact Name
- Agency Contact Email
- Agency Contact Number

Kind regards,

Freedom of Information Team
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Willerby
HU10 6ED

<https://www.humber.nhs.uk/about-our-trust/freedom-of-information-enquiry-form.htm>



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