

Freedom of Information Request **19 152**

**Our Reference:** FOI 19 152 / AA / LB / HG  
**Name:**  
**Date:** 19 July 2019  
**Address:**

Dear

Further to your Freedom of Information Request, please find the Trust's response below:

*Would you please be able to provide answers to the following questions:*

*1) What is the email address that people who wish to request information under the Freedom of Information Act 2000 should send their request to?*

The Humber Teaching NHS Foundation Trust email address for FOI requests is:  
[hnf-tr.hfffoi@nhs.net](mailto:hnf-tr.hfffoi@nhs.net).

*2) Should you not be able to provide an email address as requested in question 1 could you please provide a copy of the policy that explains why?*

N/A

*3) Should there be no policy or the policy states that it is due to the fact there there is an electronic form for requestors to complete on your website for FOI requests could you please provide a copy of the policy that explains exactly why only the online form is available to requestors and no actual email address?*

N/A

*4) If you are unable to provide an FOI email address in answer to question 1 could you please provide a copy of the policy / policies or procedure(s) that should be followed by both the Trust and the FOI requestor when there is a specific need identified by the requestor that means they are unable to use the online FOI request form but still wish to submit their FOI request to your Trust electronically?*

N/A

Kind regards,

Freedom of Information Team  
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<https://www.humber.nhs.uk/about-our-trust/freedom-of-information-enquiry-form.htm>



[www.humber.nhs.uk](http://www.humber.nhs.uk)



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