

Freedom of Information Request **21 020**

Our Reference: FOI 21 020 / AA / LA /PB
Name:
Date: 17th February 2021
Address:

Dear

Further to your Freedom of Information Request, please find the Trust's response below:

I am writing to request information under the Freedom of Information Act regarding Rota Supplier information. Please can you complete the below questions.

1. Does your organisation use any third-party software to support the creation of staff rotas? If yes, please state the name of the supplier. (a rota is a pattern of shift work with no individuals attached to it. A rota is used to form a blueprint of compliance or rules based on working patterns for a department, team or unit e.g. to create junior doctor rotas compliant to the 2016 Junior Doctor contract. Rotas are not to be confused with rosters (when shifts are allocated to workers))
2. Out of the following options, which staffing groups are rotas utilised for via your Rota system?
 - a. Medical- Consultants
 - b. Medical- Junior Doctors
 - c. Nursing and Healthcare Assistants (HCAs)
 - d. Admin and Estates
 - e. Scientific, Therapeutic & Technical (STT) Staff and Allied Health Professionals (AHPs)

Humber Teaching NHS Foundation Trust ("the Trust") uses an external provider of software in the Medical Staffing Department for the building of Consultant and Junior Doctor rotas. The suppliers are as follows:

MedicOnDuty (SAAS) & eRota (SAAS)
Health Roster from Allocate.

The Trust Flexible Workforce Team (FWT) also uses Health Roster from Allocate for Nursing and Healthcare Assistants (HCAs), Admin and Estates and Scientific, Therapeutic & Technical (STT) Staff and Allied Health Professionals (AHPs).

3. What is the contract start date for your rota supplier? (dd/mm/yy)
4. What is the contract end date for your rota supplier? (dd/mm/yy)

Contract start and end dates are as follows:

MedicOnDuty (SAAS) & eRota (SAAS): 08/05/2020 – 07/05/2021
Health Roster from Allocate: 14/03/2019 – 17/02/2022.



5. What was the annual cost of your rota supplier for the financial year 19/20 (April 2019 - March 2020)?
Humber Teaching NHS Foundation Trust is unable to provide the information requested as this may be prejudicial to the commercial interests of the companies concerned, and is therefore exempt under section 43(2) of the Freedom of Information Act 2000. Contracts are commercial activities and by providing the requested information, the Trust feels this would prejudice the commercial interests of not only the provider of that service but of the Trust itself, should it for example, wish to engage with the provider in the future.

On engaging section 43(2), the Trust has considered the public interest in disclosing information as opposed to withholding it from disclosure. Whilst the Trust recognises it may be said it is in the public interest to disclose information which allows for the scrutiny of the Trust's actions and decisions, similarly, the Trust has to have regard to the Trust's commercial activities being conducted in a way to ensure that public authorities are getting value for money when purchasing goods and services. As such, the Trust considers this latter consideration means it is in the public interest to withhold disclosure of this information.

6. Are there any exit costs incurred for changing rota supplier? If yes, please state the exit cost
The exit cost would be the value of the remaining term of the contract.

7. What framework was used to procure the rota supplier? Please state the specific name of the framework e.g. G-Cloud, HealthTrust Europe, etc
The framework used to procure these systems was Health Trust Europe.

8. Is your Rota supplier the same as your rostering supplier?
The Trust use Health Roster from Allocate for rostering Nursing and Healthcare Assistants (HCAs), Admin and Estates and Scientific, Therapeutic & Technical (STT) Staff and Allied Health Professionals (AHPs). The Trust does not currently use a rostering system for Medical Staffing.

9. Does your rota system integrate with your rostering system?
In relation to Medical Staffing, the Trust currently does not have a Rota Co-ordinator and so this ability in the system is not used.

In relation to non-medical staff managed by the Trust FWT, yes rosters are part of the rota system.

10. 10a. Does your rota system integrate with your organisation's Payroll system?
In relation to Medial staffing, no, the systems do not integrate with the Trust Payroll system.

In relation to FWT, yes, pay files are submitted from Health Roster to Payroll to pay staff in relation to enhancements, overtime, etc.

10b. If so, is the integration with payroll through an open API?
The Trust is unable to answer this question as we do not hold this information.

11. What other third-party systems does your rota system integrate with?
Allocate integrates with the Electronic Staff Record for Nursing and Healthcare Assistants (HCAs), Admin and Estates and Scientific, Therapeutic & Technical (STT) Staff and Allied Health Professionals (AHPs).

12. Is your rota system used for the creation of rotas?
Yes.

13. Is your rota system used for the validation of rotas after they have been created?
Yes.



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14. Does your rota system provide exception reporting? (Exception reporting is the formal mechanism that workers can use to register variations from their agreed work schedule, in terms of their working hours and training.)

Yes.

15. Does your rota system automatically send completed rota patterns to the associated worker?

No for Medical Staffing. Within the FWT, Employee Online allows staff to view their shifts.

16. Does your rota system provide online rota approval that can be accessed by multiple teams?

No for Medical Staffing. Yes for FWT.

17. Are there two separate teams in place at the organisation for supporting your rota system and your rostering system?

No, the Medical Staffing and Flexible Workforce team operate the Rota and Roster systems for their respective staff groups.

The Medical Staffing Team manage the provision of Consultant and Junior Doctors and the Flexible Workforce Team manage the provision of Nursing and Healthcare Assistants (HCAs), Admin and Estates and Scientific, Therapeutic & Technical (STT) Staff and Allied Health Professionals (AHPs).

Kind regards,

Freedom of Information Team

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<https://www.humber.nhs.uk/about-our-trust/freedom-of-information-enquiry-form.htm>



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